

ADMINISTRATIVE ORDER NO. 23 COMPLIANCE REPORT

(1) NAME OF LGU: **MUNICIPALITY OF BINANGONAN**

(2) SUBMITTED UPDATE CITIZEN'S CHARTER TO ARTA ON JULY 25, 2020: Yes No

(3) LIST OF ALL FRONTLINE SERVICES AND CORRESPONDING LEGAL BASIS



GOVERNMENT SERVICE	LEGAL BASIS		OFFICE/AGENCY REGULATIONS		
	Governing Law(s) (Number and Short Title)	Specific Provision in the Governing Law(s) as Basis	Issuance/Policy Title	Date of Effectivity	Other Issuances/Policies if Effectively Repeals/Amends
ASSESSOR'S OFFICE					
1. Processing of AICS	Article II, Sec 11 of the Philippine Constitution	SECTION 11. The state values the dignity of every human person & guarantees full respect for human rights	DSWD MC S.2019, No. 11 Revised Guidelines on the Implementation of Assistance to Individuals Crisis Situation (AICS)	10-May-19	1. DSWD MC S.2014-02 Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individuals in Crisis Situation (AICS) 2. DSWD MC S.015,S2014 Amendment to M.C. No. 2 Series of 2014, Entitled " Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individual in Crisis Situation (AICS)" 3. DSWD MC 2014-018 Amendment to M.C. No. 2 and 15 Series of 2014, Entitled " Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individual in Crisis Situation (AICS)" 4. DSWD MC 001,s2015 Amendment to M.C. No. 2, 15 and 18, Series of 2014, " Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individual in Crisis Situation (AICS)"

2. Processing Vouchers	<p>Section 2 (2), Article IX-D of the 1987 Philippine Constitution</p> <p>CHAPTER 4. - EXPENDITURES, DISBURSEMENTS, ACCOUNTING AND ACCOUNTABILITY of Local Government Code</p>	<p>The Commission(COA)shall have exclusive authority, subject to the limitations in this Article, to define the scope of its audit and examination, establish the techniques and methods required therefor, and promulgate accounting and auditing rules and regulations, including those for the prevention and disallowance of irregular, unnecessary, excessive, extravagant, or unconscionable expenditures, or uses of government funds and properties</p>	<p>COA CIRCULAR NO. 2015-007 - October 22, 2015 Prescribing the Government Accounting Manual</p>	<p>January 1, 2016</p>	<p>1. NGAS Manual 2002 2. COA Circular No. 2012-001 dated June 14, 2012, amended by COA Circular No. 2013-001 dated January 10, 2013 Revised Documentary Requirements for Common Government Transactions</p>
3.Receiving Barangay Reports & Answering & Entertaininig queries about Barangay Transaction	<p>Section 334(6) of RA 7160</p>	<p>The Financial records of the Barangay shall be kept in the office of the city or municipal accountant in simplified manner as Prescribed by the Commision on Audit</p>	<p>COA Resolution No. 2014-003 dated January 24, 2014.</p>	<p>January 24, 2014</p>	<p>1. COA CIRCULAR - 2017-004 dated December 13, 2017</p>
ADMINISTRATOR'S OFFICE					
1. Processing of various requests made by the different departments/individuals/NGO for the use chairs, tables, sound system, projector and venues for meetings and other gatherings. Request for use of plaza and municipal grounds for promotional activities and request for escort assistance during motorcade/parade	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>

2. Processing of requests by indigent constituents for the availment of free medicines from the Botika ng Bayan and laboratory procedures from the Health Office	Republic Act 7160 "Local Government Code of 1991"	Chapter 2 Sec. 17. Basic Services and Facilities. Subject to the provisions of Title V, Book I of this Code health services which include the implementation of programs and projects on primary health care, communicable and non-communicable disease control services, purchase of medicines and medical supplies.	N/A	N/A	N/A
3. Draft Executive Issuances	Republic Act 7160 "Local Government Code of 1991"	Title 2 Chapter 3 Article 1 Sec 444. Issue such Executive Orders as are necessary for the proper enforcement and execution of laws and ordinances	N/A	N/A	N/A

AGRICULTURE OFFICE

1. Food Production Program

Rice Sector	M.C. No. 2020-080 "Implementing Guidelines for the RICE RESILIENCY PROJECT of the Depart. Of Agriculture	Sec. V Roles of Participating agencies/Units of the DA Memo. Cir. 2020-19	Memo. Circular # 2020-080 MLGU		
HVCDP/Organic Sector	Republic Act 100068 "Organic Agriculture Act of 2010"	This act declares that the policy of the state shall be to promote, propagate, develop further and implement the practice of Organic Agriculture in the Philippines in order to enrich the fertility of the soil, increase farm, productivity reduce pollution and distruction of environment and prevent the depletion of Natural Resources			

Fisheries Sector	Republic Act 8550 "Phil. Fisheries Code of 1998"	An act providing for the development, management & conservation of the Fisheries & Aquatic Resources integrating all laws pertinent thereto & for other purpose			
2. Rabies Control Program	Republic Act 9482 "Anti-Rabies Act of 2007"	Section 7 Responsibilities of the LGUs	Ordinance No. 99-0213 "Rabies Control Ordinance"	Feb. 17, 1999	
3. Technical Assistance Program	Republic Act 7160 "Local Government Code of 1991"	Article XII Section B.1			

ASSESSOR'S OFFICE

1. Appraisal and Assessment of Real Property	Title II, Book II of the Local Government Code (Republic Act 7160)	Sec. 201 Appraisal of Real Property	Tax Declaration	January 1,1992	BP 337, EO No. 112 (1987), EO 319 (1988)
		Sec. 202 Declaration of Real Property by the owner or Administrator			
		Sec 203 Duty of person Acquiring Real Property or Making Improvement thereon			
		Sec 204 Declaration of Real Property by the Assessor			
2. Issuance of Certification	Department of Finance Local Assessment Regulations No. 1-04	Manual on Real Property Appraisal and Assessment Operations (BLGF)	Certifications	October 01, 2004	
Trace back / Trace forward			SB ORDINANCE 022 s. 2019 Chapter IV Sec 102 Imposition of fees	Nov 11, 2019	
Annotations	Department of Finance Local Assessment Regulations No. 1-04	Manual on Real Property Appraisal and Assessment Operations (BLGF)	Annotations in TD	October 01, 2004	

BINANGONAN MUNICIPAL COMMUNITY HEALTH CENTER

Animal Bite Treatment Center	Republic Act 9482 "Anti-Rabies Act of 2007"	Section 7 Responsibilities of the LGUs			
------------------------------	---	--	--	--	--

Outpatient Department	Republic Act 6111 "Philippine Medical Care Act of 1969"	<i>An Act Establishing The Philippine Medical Care Plan And Creating The Philippine Medical Care Commission, Prescribing Its Duties, Powers And Functions And Appropriating Funds Therefor.</i>	PHILIPPINE MEDICAL CARE ACT 1969	YEAR 2000	
Pharmacy Extension	LGU-Republic Act No. 11223	RA 11223 Sec. 2 It is the policy of the state to protect and promote the right to health of every Filipino and instill consciousness among them	DOH Universal Health Care	Daily Dispensing of free medicine /medical supply /vaccines to indigents since 2017 at BMCHC	
Community Based Rehabilitation Center	Executive Order No. 437 "Encouraging The Implementation Of Community-Based Rehabilitation (Cbr) For Persons With Disabilities In The Philippines"	SECTION 1. All Local Government Units (LGU) are hereby encouraged to: Adopt the Community-Based Rehabilitation (CBR) Program in delivering services to their constituents with disabilities and to allocate funds to support the program. Designate a unit under the office of the local executive to be responsible for the implementation of the Community-Based Rehabilitation program in accordance with the policy and implementing guidelines set by the National Council for the Welfare of Disabled Persons to include the promotion and capability building of			

Pre natal Check-up / Birth and Delivery / Post Natal Checkup	Republic Act No. 11148 "An Act Of Scaling Up The National And Local Health And Nutrition Programs Through A Strengthened Integrated Strategy For Maternal, Neonatal, Child Health And Nutrition In The First One Thousand Days Of Life Appropriating Funds Therefor And For Other Purposes"	Section 4. Scaling Up Health and Nutrition for the First One Thousand (1,000) Days of Life		November 29, 2018	
TB Dots Facility	R.A. No. 10767 "Comprehensive Tuberculosis Examination Plan Act"	SEC. 4. Comprehensive Philippine Plan of Action to Eliminate Tuberculosis		April 26, 2016	
Dental Services	Republic Act No. 9484 "An Act To Regulate The Practice Of Dentistry, Dental Hygiene And Dental Technology In The Philippines"	An Act To Regulate The Practice Of Dentistry, Dental Hygiene And Dental Technology In The Philippines Repealing For The Purpose Republic Act No. 4419, Otherwise Known As "An Act To Regulate The Practice Of Dentistry In The Philippines, And For Other Purposes", And Republic Act No. 768, Otherwise Known As "An Act To Regulate The Practice Of Dental Hygienists In The Philippines, And For Other Purposes", And Appropriating Funds Therefor.	National Policy On Oral Health, A. O. 2007-007	Daily Clinic From March 1996	
BUSINESS PERMIT AND LICENSING OFFICE					
Business Permit (New & Renewal)	Republic Act 7160 "Local Government Code of 1991"	Sec 132. Local Taxing Authority	Municipal Revenue Code 2019 Article C. Payment of Business Taxes	2019	
Issuance of Tricycle Franchise			Municipal Revenue Code 2019 Article J. Permit Fee on tricycle	2019	

Issuance of Certificate of Business / No Business	Republic Act 7160 "Local Government Code of 1991"	Sec 145. Retirement of Business	Municipal Revenue Code 2019 Section 15 Article H. Retirement of Business	2019	
Assessment of Occupational Permit			Municipal Revenue Code 2019 Article K. Permit fee on Occupation	2019	
Application for Business Retirement	Republic Act 7160 "Local Government Code of 1991"	Sec 145. Retirement of Business	Municipal Revenue Code 2019 Section 15 Article H. Retirement of Business	2019	
Permit to use Government Facilities	Republic Act 7160 "Local Government Code of 1991"	Sec 132. Local Taxing Authority	Municipal Revenue Code 2019 Article P. Permit Fee for Temporary use of Government Facilities	2019	
BINANGONAN PUBLIC MARKET					
Payment of Fees OF Stall Owners	Republic Act 7160 "Local Government Code of 1991"	Sec 132. Local Taxing Authority	Ordinance No. 99-01 "Binangonan Market Code"	February 3, 2020	Section 15, Mun. Or. 002, 2020 An ordinance amending the Market Code of
Issuance of Certifications	Republic Act 7160 "Local Government Code of 1991"	Sec 132. Local Taxing Authority	Ordinance No. 99-01 "Binangonan Market Code"	February 3, 2020	Section 15, Mun. Or. 002, 2020 An ordinance amending the Market Code of
BPM - SLAUGHTERHOUSE					
Issuance of Meat Certifications for Meat Dealers	Republic Act 7160 "Local Government Code of 1991"	Sec 132. Local Taxing Authority	Ordinance No. 99-01 "Binangonan Market Code"	February 3, 2020	Section 15, Mun. Or. 002, 2020 An ordinance amending the Market Code of
Issuance of Certification	Republic Act 7160 "Local Government Code of 1991"	Sec 132. Local Taxing Authority	Ordinance No. 99-01 "Binangonan Market Code"	February 3, 2020	Section 15, Mun. Or. 002, 2020 An ordinance amending the Market Code of

Payment of Entrance Fee	Republic Act 7160 "Local Government Code of 1991"	Sec 132. Local Taxing Authority	Ordinance No. 99-01 "Binangonan Market Code"	February 3, 2020	Section 15, Mun. Or. 002, 2020 An ordinance amending the Market Code of
BUDGET OFFICE					
Processing of AICS (Assistance to Individuals in Crisis Situation)	Republic Act 7160 "Local Government Code of 1991"	Article II, Section 329-334. Barangay Budget	DSWD MC S. 2019, No. 11 Revised Guidelines on the Implementation of Assistance to Individuals in Crisis Situation (AICS)	May 10, 2019	<p>1. DSWD MC S. 2014-02 Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individuals in Crisis Situations (AICS)</p> <p>2. DSWD MC S. MC 015, s.2014 Amendment to M.C. No. 2 Series of 2014, Entitled "Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individuals in Crisis Situations (AICS)"</p> <p>3. DSWD MC S. 2014-018 Amendment to M.C. No. 2 and 15 Series of 2014, Entitled "Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individuals in Crisis Situations (AICS)"</p> <p>4. DSWD MC 001, s.2015 Amendment to M.C. No. 2, 15, and 18, Series of 2014, Entitled 'Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individuals in Crisis Situations (AICS)'</p>

<p>Processing of Vouchers of Operation</p>	<p>Section 2 (2), Article IX-D of the 1987 Philippine Constitution</p> <p>CHAPTER 4. - EXPENDITURES, DISBURSEMENTS, ACCOUNTING AND ACCOUNTABILITY of Local Government Code</p>	<p>The Commission(COA)shall have exclusive authority, subject to the limitations in this Article, to define the scope of its audit and examination, establish the techniques and methods required therefor, and promulgate accounting and auditing rules and regulations, including those for the prevention and disallowance of irregular, unnecessary, excessive, extravagant, or unconscionable expenditures, or uses of government funds and properties</p>	<p>COA CIRCULAR NO. 2015-007 - October 22, 2015 Prescribing the Government Accounting Manual</p>	<p>January 1, 2016</p>	<p>1. NGAS Manual 2002 2. COA Circular No. 2012-001 dated June 14, 2012, amended by COA Circular No. 2013-001 dated January 10, 2013 Revised Documentary Requirements for Common Government Transactions</p>
<p>Funding of Request</p>	<p>Section 2 (2), Article IX-D of the 1987 Philippine Constitution</p> <p>CHAPTER 4. - EXPENDITURES, DISBURSEMENTS, ACCOUNTING AND ACCOUNTABILITY of Local Government Code</p>	<p>The Commission(COA)shall have exclusive authority, subject to the limitations in this Article, to define the scope of its audit and examination, establish the techniques and methods required therefor, and promulgate accounting and auditing rules and regulations, including those for the prevention and disallowance of irregular, unnecessary, excessive, extravagant, or unconscionable expenditures, or uses of government funds and properties</p>	<p>COA CIRCULAR NO. 2015-007 - October 22, 2015 Prescribing the Government Accounting Manual</p>	<p>January 1, 2016</p>	<p>1. NGAS Manual 2002 2. COA Circular No. 2012-001 dated June 14, 2012, amended by COA Circular No. 2013-001 dated January 10, 2013 Revised Documentary Requirements for Common Government Transactions</p>

Review of Budget - 40 Barangays	R.A. No. 7160, LOCAL GOVERNMENT CODE OF 1991 Article II, Section 329-334. Barangay Budget	Section 333 Review of the Barangay Budget	LBM No. 77-A GUIDELINES ON THE PREPARATION OF THE FY 2019 ANNUAL BUDGETS OF BARANGAYS	January 1, 2019	1. COA CIRCULAR NO. 2015-011 - December 1, 2015 Prescribing the Use of the Manual on Financial Management for Barangays
ENGINEERING OFFICE					
Issuance of Annual Inspection Certificate	PRESIDENTIAL DECREE (P.D.) NO. 1096 ADOPTING A NATIONAL BUILDING CODE OF THE PHILIPPINES (NBCP)	(NBCP) CHAPTER III PERMITS AND INSPECTION	IMPLEMENTING RULES AND REGULATIONS OF THE NATIONAL BUILDING CODE 2004	October 2004	1. Websites a) NCCA-AAIF National Building Code of the Philippines (NBCP) : Illustrated Projects at http://ncca.dthree.com.ph/ ; and b) DPWH-AAIF National Building Code of the Philippines (NBCP) : Illustrated Project at http://dpwh.dthree.com.ph/ 2. Dropbox Sites a) NBCP 2004 Revised IRR 2015 Interpretations at https://www.dropbox.com/sh/b9kdd749hza fq20/AAA7cv-rFJMjEBQsokQLaknVa?dl=0 ; b) NBCP-related Laws/ Regulations at https://www.dropbox.com/sh/g9nil22g4w0 gl0q/AAAFsizW1n2iqc7eQzLZ96lHa?dl=0 ; c) 2015 DPWH Design Codes/ Guidelines at https://www.dropbox.com/sh/o7pwt6cqogp 5rpy/AAC7NoAdDYI9_s_HFczzxuT1a?dl=0 .
Issuance of Excavation Permit, Fencing and Repair Permit	PRESIDENTIAL DECREE (P.D.) NO. 1096 ADOPTING A NATIONAL BUILDING CODE OF THE PHILIPPINES (NBCP)	(NBCP) CHAPTER XI PROTECTION OF PEDESTRIANS DURING CONSTRUCTION OR DEMOLITION	IRR of NBCP	October 2004	- DO -
Issuance of Electrical Permit / Certificate of Final Electrical Inspection	PRESIDENTIAL DECREE (P.D.) NO. 1096 ADOPTING A NATIONAL BUILDING CODE OF THE PHILIPPINES (NBCP)	(NBCP) CHAPTER III PERMITS AND INSPECTION	IRR of NBCP	October 2004	- DO -

Issuance of Occupational Permit	PRESIDENTIAL DECREE (P.D.) NO. 1096 ADOPTING A NATIONAL BUILDING CODE OF THE PHILIPPINES (NBCP)	(NBCP) CHAPTER VII CLASSIFICATION AND GENERAL REQUIREMENT OF ALL BUILDINGS BY USE OF OCCUPANCY	IRR of NBCP	October 2004	- DO -
Issuance of Copy of Building Permit	PRESIDENTIAL DECREE (P.D.) NO. 1096 ADOPTING A NATIONAL BUILDING CODE OF THE PHILIPPINES (NBCP)	(NBCP) CHAPTER III PERMITS AND INSPECTION	IRR of NBCP	October 2004	- DO -
MUNICIPAL HEALTH OFFICE					
Outpatient Department	Republic Act 6111 "Philippine Medical Care Act of 1969"	An Act Establishing The Philippine Medical Care Plan And Creating The Philippine Medical Care Commission, Prescribing Its Duties, Powers And Functions And Appropriating Funds Therefor.	PHILIPPINE MEDICAL CARE ACT 1969	YEAR 2000	
Issuance of Death Certificate	Republic Act No. 3753 "Law on Registry of Civil Status"	Sec. 6 - Death Certificate and Registration		Nov. 26, 1930	
	Presidential Decree No. 856	Sec. 91 - Burial Requirement		Dec. 23, 1975	
Laboratory Services	Republic Act 4688 "An Act Regulating the Operation and Maintenance of Clinical Laboratories and Requiring the Registration of the Same with the Department of Health, Providing Penalty for the Violation Thereof, and for Other Purposes"	Sec. 1 and Sec. 2		June 18, 1966	

Monthly Vagino-Cervical Smearing of CSW	Republic Act 10354 "Responsible Parenthood and Reproductive Health Act of 2012"	Section 3 letter (d) The provision of ethical and medically safe, legal, accessible, affordable, non-abortionifacient, effective and quality reproductive health care services and supplies is essential in the promotion of people's right to health, especially those of women, the poor, and the marginalized, and shall be incorporated as a component of basic health care			
Issuance of Health Card (Sanitary Permit for Business / Occupational Permit)	Presidential Decree No. 856 "Code of Sanitation of the Philippines"	No person shall be employed in any food establishment for public patronage without securing a Sanitary Permit. (Chapter 19. Section 3.- 3.1.Establishments that are likely to produce a nuisance and/or engaged in offensive trades and occupations shall secure a sanitary permit (EHS Form No. 101) issued by the local health officer before they could operate.			
HUMAN RESOURCE MANAGEMENT OFFICE					
Issuance of Service Record, Certificate of Employment and Other Certifications	Rule XIV, Book V, of the Omnibus Rules Implementing the Labor Code of the Philippines.	Section 10. Certification of employment			
Job Application	The 1987 Constitution Of The Republic Of The Philippines – Article XIII	LABOR Section 3.The State shall afford full protection to labor, local and overseas, organized and unorganized, and promote full employment and equality of employment opportunities for all.			

Accepts Civil Service - Career Service Exam Application	Republic Act No. 2260 "Civil Service Act of 1959"	Section 3. Positions Embraced in the Civil Service			
LOCAL CIVIL REGISTRAR					
Registration of Birth Certificates	AO# 1 series of 1993 "Implementing Rules and Regulations of Act No. 3753 and Other Laws on Civil Registration"				
Registration of Death Certificates	AO# 1 series of 1993 "Implementing Rules and Regulations of Act No. 3753 and Other Laws on Civil Registration"	Rule No. 31 to 39			
Endorsement of Birth, Marriage and Death Certificate with PSA Negative Certification and Advance Endorsement					
Application for Marriage License	AO# 1 series of 1993 "Implementing Rules and Regulations of Act No. 3753 and Other Laws on Civil Registration"	Rule No. 47 to 49			
Issuance of Certified True Copy of Birth, Marriage and Death Certificate	AO# 1 series of 1993 "Implementing Rules and Regulations of Act No. 3753 and Other Laws on Civil Registration"	Rule No. 47 to 49			
Registration of Legal Instrument (LI) for legitimation & Affidavit to use the Surname of the Father (AUSF) R.A. 9255	AO# 1 series of 1993 "Implementing Rules and Regulations of Act No. 3753 and Other Laws on Civil Registration"	Rule No. 66 & 64			
Registration Of Court Decrees: Annulment Of Marriage, Adoption, Correction Of Entries, Presumptive Death And Other Amended Civil Registry Documents.	AO# 1 series of 1993 "Implementing Rules and Regulations of Act No. 3753 and Other Laws on Civil Registration"	Rule No. 50 to 60			

Correction Of Clerical Error, Sex, Date Of Birth And Change Of First Name Or R.A. 9048 & R.A. 10172) In The Civil Registry Documents (Birth, Marriage & Death).	RA3 9048 & 10172 "An Act Further Authorizing The City Or Municipal Civil Registrar Or The Consul General To Correct Clerical Or Typographical Errors In The Day And Month In The Date Of Birth Or Sex Of A Person Appearing In The Civil Register Without Need Of A Judicial Order, Amending For This Purpose Republic Act Numbered Ninety Forty-Eight"				
Out Of Town Late Registration Of Birth	AO# 1 series of 1993 "Implementing Rules and Regulations of Act No. 3753 and Other Laws on Civil Registration"	Rule No. 20			
Supplemental Report On Birth, Marriage And Death.	AO# 1 series of 1993 "Implementing Rules and Regulations of Act No. 3753 and Other Laws on Civil Registration"	Rule No. 11			
LEGAL OFFICE					
Legal Assistance	Republic Act 7160 "Local Government Code of 1991"	Article XI			
MAYOR'S OFFICE					
Financial Assistance Thru AICS (Assistance for Individual in Crisis Situation)	Article II of the 1987 Philippine Constitution Local Government Code of 1991	SECTION 11. The State values the dignity of every human person and guarantees full respect for human rights. SECTION. 444. The Chief Executive: Powers, Duties, Functions and Compensation.	DSWD MC S. 2019, No. 11 Revised Guidelines on the Implementation of Assistance to Individuals in Crisis Situation (AICS)	May 10, 2019	

Barangay Concerns	Republic Act 7160 "Local Government Code of 1991"				
Processing Of Documents For Approval Of The Mayor	Republic Act 7160 "Local Government Code of 1991"				
MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE					
Ambulance Assistance					
Issuance of Travel Pass	DILG memo circular 2020-087				
MUNICIPAL PLANNING AND DEVELOPMENT OFFICE					
Issuance of Working Permit	Republic Act No. 7160 - Local Government Code	Book II Local Taxation and Fiscal Matters Chapter 1 - General Provisions Section 129 - Power to Create Source of Revenue Chapter 5 - Miscellaneous Provisions Section 186 - Power to Levy other Taxes, Fees or Charges	Ordinance No. 022, S. 2019 An Ordinance revising Ordinance No. 2012-018, otherwise known as "The Revenue Code of the Municipality of Binangonan Province of Rizal"	November 11, 2019	Article K - Permit Fee on Occupation /Calling not Requiring Government Examination

Issuance of Survey Permit	Republic Act No. 7160 - Local Government Code	Book II Local Taxation and Fiscal Matters Chapter 1 - General Provisions Section 129 - Power to Create Source of Revenue Chapter 5 - Miscellaneous Provisions Section 186 - Power to Levy other Taxes, Fees or Charges	SB Resolution No. 2001-054 Resolution to Authorize the Enactment of an Ordinance requiring all private surveyor to secure clearances from Office of the Mayor before conducting any relocation survey within the Municipality	2001	
Issuance of Development / Alternation Permit	Republic Act No. 7160 - Local Government Code	Book II Local Taxation and Fiscal Matters Chapter 1 - General Provisions Section 129 - Power to Create Source of Revenue Chapter 5 - Miscellaneous Provisions Section 186 - Power to Levy other Taxes, Fees or Charges	Municipal Ordinance No. 004 Series of 2015 - Zoning Ordinance Housing and Land Use Regulatory Board (HLURB)	2015	Interim Guidelines on Land Development - Section 30 to 34
Issuance of Zoning Certificate (Building Permit)	Republic Act No. 7160 - Local Government Code	Book II Local Taxation and Fiscal Matters Chapter 1 - General Provisions Section 129 - Power to Create Source of Revenue Chapter 5 - Miscellaneous Provisions Section 186 - Power to Levy other Taxes, Fees or Charges	Ordinance No. 022, S. 2019 An Ordinance revising Ordinance No. 2012-018, otherwise known as "The Revenue Code of the Municipality of Binangonan Province of Rizal"	November 11, 2019	Article L - Building Permit

<p>Issuance Of Locational Clearance / Certificate Of Zoning Compliance For Decision On Zoning</p>	<p>Republic Act No. 7160 - Local Government Code</p>	<p>Book II Local Taxation and Fiscal Matters Chapter 1 - General Provisions Section 129 - Power to Create Source of Revenue Chapter 5 - Miscellaneous Provisions Section 186 - Power to Levy other Taxes, Fees or Charges</p>	<p>Ordinance No. 022, S. 2019 An Ordinance revising Ordinance No. 2012-018, otherwise known as "The Revenue Code of the Municipality of Binangonan Province of Rizal"</p>	<p>November 11, 2019</p>	<p>Article 0 - Zoning / Locational Clearance and Related Fees</p>
<p>Issuance Of Decision On Zoning for Business Permit</p>	<p>Republic Act No. 11032 also known as Ease of Doing Business and Efficient Government Service Delivery Act of 2018</p>	<p>Section 9 - Accessing Government Services</p>	<p>Ordinance No. 022, S. 2019 An Ordinance revising Ordinance No. 2012-018, otherwise known as "The Revenue Code of the Municipality of Binangonan Province of Rizal" - Article 0 (Zoning / Locational Clearance and Related Fees)</p>	<p>November 11, 2019</p>	

MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT

Assistance To Individuals In Crisis Situation (Aics)	Republic Act 7160 "Local Government Code of 1991"	Article II, Section 329-334. Barangay Budget	DSWD MC S. 2019, No. 11 Revised Guidelines on the Implementation of Assistance to Individuals in Crisis Situation (AICS)	May 10, 2019	<p>1. DSWD MC S. 2014-02 Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individuals in Crisis Situations (AICS)</p> <p>2. DSWD MC S. MC 015, s.2014 Amendment to M.C. No. 2 Series of 2014, Entitled "Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individuals in Crisis Situations (AICS)"</p> <p>3. DSWD MC S. 2014-018 Amendment to M.C. No. 2 and 15 Series of 2014, Entitled "Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individuals in Crisis Situations (AICS)"</p> <p>4. DSWD MC 001, s.2015 Amendment to M.C. No. 2, 15, and 18, Series of 2014, Entitled 'Guidelines to Strengthen and Enhance the Implementation of the Assistance to Individuals in Crisis Situations (AICS)'"</p>
--	---	--	--	--------------	--

PERSONS WITH DISABILITY AFFAIRS OFFICE (PDAO)

Issuance Of Persons With Disability (PWD) ID	NCCA Administrative Order No. 001 Series Of 2008 "Guidelines On The Issuance Of Identification Card Relative To R.A. 9442"	Rule Iv, Sec. 6.11 Of The IRR 9442	Rule IV - Privileges And Incentives For The Persons With Disability	April 23, 2008	R.A No. 9442 "An Act Amending Republic Act No. 7277, Otherwise Known As The Magna Carta For Disabled Persons And For Other Purposes'
--	--	------------------------------------	---	----------------	--

PUBLIC EMPLOYMENT SERVICE OFFICE

Special Programs (Job Fair, SPES,TUPAD)	RA 8759 - Public Employment Service Office act of 1999	Section 6 (a,d,g) Other services of the PESO - In addition to the functions enumerated in the preceeding section, every PESO shall also undertake the following program and activities: (a) job fair - conducted periodically all over the country to bring together in one venue jobseekers and employers for immediate matching (d) SPES and OSY - to provide employment to deserving students and out-of-school youth coming from poor families during summer as provided for under RA 7323 and its implementing rules to enable them to pursue their education (g)other program/activities deveveloped by DOLE to enhance provision of employment assistance to PESO lient, particularly for special groups of disadvantaged workers such as persons with disablities (PWD) and disnlaced workers			
Labor Market Information	RA 8759 - Public Employment Service Office Act of 1999	Section 4 (b) serve as referral and information center for the various services and programs of DOLE and other government agencies present in the area			
PHARMACY SECTION					

Botika ng Bayan	Republic Act No. 11223 "An Act Instituting Universal Health Care For All Filipinos, Prescribing Reforms In The Health Care System, And Appropriating Funds Therefor"	RA11223 Sec, 2 It is the policy of the State to protect and promote the right to health of every Filipinos and instil consciuosness among them	DOH Universal Healthcare	Daily dispensing of free medicine since May 2008 up to present	
Botika ng Bayan - 40 Barangays	Republic Act No. 11223 "An Act Instituting Universal Health Care For All Filipinos, Prescribing Reforms In The Health Care System, And Appropriating Funds Therefor"	RA11223 Sec, 2 It is the policy of the State to protect and promote the right to health of every Filipinos and instil consciuosness among them	DOH Universal Healthcare	Daily dispensing of free medicine since May 2008 up to present	
PUBLIC INFORMATION OFFICE					
Information Dissimination	Local Government Code of 1991 Republic Act No. 7160	Article Sixteen Section 486 (b) (3) (i)			
SECRETARY TO SANGGUNIANG BAYAN					
Issuance Of Copies Of Ordinance / Resolutions And Other Sb Documents	Republic Act 7160, otherwise known as the Local Government Code of 1991	Section 469 (c) (5) of Republic Act 7160, otherwise known as the Local Government Code of 1991, provides that "The Secretary to the sanggunian shall take charge of the office of the Secretary to the sanggunian and shall: Furnish, upon request of any interested party, certified copies of records of public character in his custody, upon payment to the reasurer of such fees as may be prescribed by ordinance"			
Process In The Issuance Of Motorized Tricycle Operators Franchise					
Indigent Individual Seeking Financial Assistance Or Seeking Various Needs					

SOLID WASTE MANAGEMENT OFFICE					
Application for Menro Clearance (Business Permit)					
Water Transport Registration					
Request For Certificate Interposing No Objection To Tree Cutting					
Lending of Government Equipment					
Sports development OFFICE					
Ynares Plaza Reservation					
TOURISM OFFICE					
Request of Data and Other Tourism Information	Republic Act of 9593 "Tourism Act of 2009" Section 3: Objectives	Enhance the collection, analysis and dissemination of data which accurately measure the economic and social impact of tourism in the country to facilitate planning in the public and private sectors			

Accepting Pieces of Donation	Republic Act of 8492 "The National Museum Act of 1988" Section 7: Duties and Functions	acquire documents, collect, preserve, maintain, administer and exhibit to the public, cultural materials, objects of art, archaeological artifacts, ecofacts, relics and other materials embodying the cultural and natural heritage of the Filipino nation, as well as those of foreign origin. Materials relevant to the recent history of the country shall be likewise acquired, collected, preserved, maintained, advertised and exhibited by the Museum;			
------------------------------	--	--	--	--	--

TREASURY

Issuance of Community Tax Certificate	Republic Act 7160 "Local Government Code of 1991"	Article 6 "Community Tax"			
Issuance Of Receipt For Payment Of Business Permit And Franchise Tax	Republic Act 7160 "Local Government Code of 1991"	(Local Taxation sec. 129)			
Issuance Of Official Receipt For Traffic Violations / Apprehensions			Municipal Ordinance #2004-012		
Issuance Of Official Receipt For Police Clearance	Republic Act 7160 "Local Government Code of 1991"	(Local Taxation sec. 129)			
Issuance Of Official Receipt For Tax Clearance	Republic Act 7160 "Local Government Code of 1991"	(Local Taxation sec. 129)			
Issuance Of Official Receipt For Certified True Copy Of Tax Declaration Certificate Of No Improvement / No Revision / Certificate	Republic Act 7160 "Local Government Code of 1991"	(Local Taxation sec. 129)			
Issuance Of Official Receipt For Certified True Copy Of Documents / Tax Map Annotation Fee / Processing Fee For	Republic Act 7160 "Local Government Code of 1991"	(Local Taxation sec. 129)			
Issuance Of Official Receipt For Processing Fee For Exempt Building And Survey Fee	Republic Act 7160 "Local Government Code of 1991"	(Local Taxation sec. 129)			

Issuance Of Official Receipt For Inspection Fee	Republic Act 7160 "Local Government Code of 1991"	(Local Taxation sec. 129)			
Issuance Of Official Receipt For Payment Of Real Property Tax	Republic Act 7160 "Local Government Code of 1991"	(Local Taxation sec. 129)			
WHARF SECTION					
Issuance Of Fish Quarantine And Official Receipts For Fish Unloadings	Republic Act 7160 "Local Government Code of 1991"	Sec 132. Local Taxing Authority	Market Code of Binangonan		Ordinance no. 2013 -021 "An Ordinance Amending the Market code of the Municipality of Binangonan, Province of Rizal
Issuance Of Clearance For Business Permit Renewal	Republic Act 7160 "Local Government Code of 1991"	Sec 132. Local Taxing Authority	Market Code of Binangonan		Ordinance no. 2013 -021 "An Ordinance Amending the Market code of the Municipality of Binangonan, Province of Rizal